

## WORK SESSION MINUTES with Parametrix

---

**Date: April 2, 2026**

**Time: 4:00 PM**

**Location: Zoom Work Session**

**Type of Meeting: Planning Work Session**

**Subject: District Management Plan Development & Wastewater Project Timeline**

1. Called to order by Guy Vernon

2. Board Members Present: Tim Brown, Guy Vernon, Kristin Yurdin, Katie Stratton  
Others Present: Ryan Rudnick (Paramitrix), Janet Abbas (Terrebonne Resident)

3. Wastewater Project Timeline Review

Ryan presented the updated project schedule:

- Bidding: Targeting Q1 2027
- Construction Start: Summer 2027
- Right-of-Way Permits: Required by the County; estimated costs in the thousands
- Early Work Package: Potential early construction near the Redmond operations center to coordinate with ongoing work

Board discussion:

- Tim expressed interest in compressing the schedule to potentially begin construction in spring 2027.
- Ryan will evaluate opportunities to accelerate the timeline while maintaining compliance with permitting and preparatory requirements.

4. District Management Plan (DMP) Review

The board reviewed the draft DMP outline, which includes the following sections:

- Purpose & Authority
- Governance & Administration
- System Description
- Operations & Maintenance
- Customer Service
- Financial Management
- Financial Management
- Emergency Response
- Regulatory Compliance
- Growth & Annexation
- Plan Review & Updates

4. Mission & Purpose Discussion

- 4.1 Mission & Purpose Discussion
- Guy proposed a draft mission statement: *"Protect public health and the environment by providing reliable, safe, and efficient wastewater service within the Terrebonne Sanitary District boundaries."*
- 4.2 Growth & Annexation Framework
- The board reviewed the preliminary framework for evaluating future growth and annexation requests.

- Discussion included the need for clear procedures and criteria to ensure consistency and transparency.

## 5. Community Meeting Preparation

The board discussed the upcoming community meeting,  
Suggestions on what the district wanted to be available at our table.

- Clear informational materials
- Maps showing district boundaries
- A concise explanation of project status and next steps
- Comment form for people to fill out.

## 6. Next Steps

- Ryan will explore options to accelerate the project schedule.
- Staff will continue refining the DMP sections.
- Board members will begin preparing materials for the community meeting

## 7. Adjournment: 5:20 PM

Minutes prepared by Katie Stratton