

## Board Meeting Minutes

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Date: April 16, 2026  
Time: 4:00 PM (Pacific Time)  
Location: Zoom Meeting  
Meeting Type: Regular Board Meeting

Call to Order by Tim Brown

Board Members Present: Tim Brown, Guy Vernon, Katie Stratton, Dylan Stott  
Others Present: Ryan Rudnick (Paramitrix), Linda Swearington (Consultant)

- Board reviewed and approved a \$100,000 engineering contract with Ryan to advance the project from 90% design to final design, permitting, and bidding support.
- Board discussed whether to separate an early work package or include it in the full design package; chose to proceed with the full package, contingent on funding agency approval within 10 business days.
- Board reviewed feedback from the public open house, noting strong community interest and many questions about system maintenance and costs.
- Board discussed a potential annexation opportunity with Terrebonne Estates (50–65 homes) but determined it is premature to pursue at this time.
- Katie & Kristen: Submit the proposed contract to the Housing Infrastructure Support Fund and track the 10-day review period.
- Ryan: After contract approval, update all project plans and submit the full set to DEQ in May (or early June if needed); coordinate with DEQ throughout.
- Ryan: Forward DEQ approval letters to Katie upon receipt for district records. Katie to record DEQ and funding agency approval letters once Ryan provides them.
- Ryan: Prepare and distribute the May 7 work session agenda packet by April 30.
- Katie & Guy: Begin planning for participation in the September open house, including whether to invite Arenco for equipment display and a possible presentation.
- Ryan: Continue the annexation study within the sewer planning scope, evaluating areas such as Central Avenue and Terrebonne Estates for future annexation and system extension.
- Board: Participate in the upcoming budget planning process.
- Ryan: Address system description, ownership, and related public questions at the May 7 work session.
- Guy & Board: Maintain communication with Mike Moore regarding potential Terrebonne Estates annexation and await a formal proposal before taking action.
- Adjournment: 4:50 PM